



SNAKE RIVER ALLIANCE
IDAHO'S NUCLEAR WATCHDOG
AND CLEAN ENERGY CHAMPION

Development Manager (Part-Time)

The Snake River Alliance is seeking a part-time Development Manager to lead our fundraising program. The ideal candidate is a skilled communicator with a passion for building philanthropic relationships, and is an enthusiastic advocate for clean, renewable energy. Our office is based on traditional Shoshone-Bannock lands in Boise, Idaho.

Our Story

Snake River Alliance is Idaho's nuclear watchdog and clean energy champion. Since 1979, the Alliance has worked to protect Idaho's people, environment and economy from the adverse impacts of nuclear activities while promoting a renewable energy future. We embrace an energy future that addresses climate change in a clean, cost effective, just and equitable manner, leaving our communities and future generations free of the nuclear waste burden.

Responsibilities

The Development Manager is responsible for overseeing and organizing the Alliance's development program, including individual giving, major donor gifts, and grant funding, in order to meet annual budget goals. The Development Manager is also responsible for growing the Alliance's development program to other strategies, such as planned giving and corporate giving.

The Development Manager will:

- Lead donor stewardship and individualized cultivation plans
- Work with staff, volunteers, and board to engage donors with events, phone calls, visits and more
- Communicate personally with donors about areas of interest
- Solicit gifts from major donors and maintain and grow a portfolio of major donors
- Research and write grant applications and develop a matrix of application and report deadlines.
- Thank donors in thoughtful, creative ways

- Identify and cultivate other prospective supporters
- Work together with the Executive Director, staff, and Board of Directors on budgeting, income and expense projections and financial monitoring

Qualifications

- At least three to four years fundraising experience, including some major donor cultivation and solicitation as well as grant writing and reporting
- Organized, inclusive and collaborative work style
- High degree of professionalism and ability to maintain confidentiality
- A team leader; helping others learn, gain experience and become strong leaders in their own right
- Models diversity awareness and cultural competency
- Proficient in Salesforce, donor communications and social media
- Experience with building and working with budgets
- Experience building and maintaining donor records, fundraising plans and spreadsheet reports
- Strong relationship-building skills and high emotional/social intelligence
- Experience as or interest in leadership within nonprofit organizations
- History of or strong interest in work with progressive social change organizations

Hiring Process and Timeline

Please send resume/CV and cover letter to the Executive Director, Leigh Ford (lford@snakeriveralliance.org) with the subject line "Development Manager." This position is open until filled and will start as soon as possible.

Compensation and Benefits

This is a part-time hourly contract position with compensation up to \$35/hour for the right candidate.

The Alliance promotes a healthy work-life balance through workplace flexibility. Employees have the option for a remote or hybrid work environment. Part-time employees are not eligible for benefits.

Snake River Alliance is a 501(c)(3) non-profit organization. The Alliance is an equal opportunity employer and does not discriminate in hiring or employment on the basis of race, color, religion, gender, gender identity or expression, marital status, sexual orientation, national origin, citizenship, age, disability, veteran status, or any other characteristic protected by federal, state, or local law.